

Excavation Permit

Town of Middleton

Last Updated: 06/15/20

PERMIT NO.:

7555 W. Old Sauk Road
Verona, WI 53593-9700
Phone: 608-833-5887
Fax: 608-833-8996
info@town.middleton.wi.us

This form must be completed, submitted, and approved by the Town of Middleton prior to any excavation of Town right of ways or related work. Should you have questions, please call the Town Hall for assistance.

Applicant:		
Contact Person:		
Address:		
City:	State:	Zip:
Phone:	Cell:	E-mail:

Excavation Contractor Information:

Contractor:		
Address:		
Phone:	Cell:	E-mail:

Restoration Contractor Information (if different from Excavation Contractor):

Contractor:		
Address:		
Phone:	Cell:	E-mail:

Location of Excavation

Address:	City, State, Zip Code:
Plat or diagram of area must be included	
Parcel #(s):	

Excavation Details:

Purpose: _____ Install _____ Repair _____ Remove _____ Other:
Scope: _____ Main or Distribution Line _____ Service to _____ (#'s) of lots/sites
Equipment: _____ Fiber Optic _____ Cable _____ Gas Line _____ Poles _____ Other:
Surface: _____ Paved Roadway _____ Right-of-Way _____ Other:
Type: _____ Trench _____ Boring _____ Overhead _____ Other:
Restoration: _____ Concrete _____ Asphalt _____ Gravel _____ Sod _____ Other:

Time Period Requested:

Beginning Date:	End Date:
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Traffic Control:

Do you anticipate necessity of Traffic Control measures? _____ Yes _____ No

Excavation Permit (Cont.):

Call Digger's Hotline at least three workdays before you dig: 1-800-242-8511.

At any time that the Town of Middleton, for road construction, or reconstruction purposes or for any other purpose, requires the relocation of equipment, lines, mains, cables, poles, etc. installed under this permit, the Applicant hereby agrees that it is responsible for all costs associated with relocating any such equipment, lines, mains, cables, etc. In consideration of being permitted to make such excavation, the Applicant hereby agrees that:

- It will pay, per the Town's Fee Schedule, the required fee, any unpaid fees or costs due for prior excavations, and any loss, damage, or expense suffered by the Town because of Applicant's prior excavations of the Rights-of-Way or any emergency actions taken by the Town;
- It will faithfully comply with all terms and provisions of this permit;
- It will comply with Town of Middleton Ordinance § 8.02 and all other local, state, and federal laws, codes, rules, and regulations, including but not limited to safety, building, and traffic controls codes;
- Traffic Control shall be provided by Applicant in accordance with part VI of the MUTCD, latest revision;
- All open trenches shall be steel plated at the end of each day's work.
- It will indemnify, defend and hold the Town of Middleton harmless from any and all claims, liability, loss, damage or expense incurred by the Town on account of any injury or death to any person or any damage to property caused by or resulting from activity or work performed under this permit;
- It shall submit satisfactory written evidence that the applicant has in force and will maintain in effect, until the notice of completion is provided to the Administrator pursuant to § 8.02(2)(k), occurrence form of insurance in the following amounts and coverages: (i) comprehensive general liability insurance and completed operations insurance, which insurance shall include all work provided for by the permit with a minimum combined single limit of \$2,000,000 for bodily injury and property damage per occurrence; (ii) business automobile liability insurance with a minimum combined single limit of \$2,000,000 for each accident for bodily injury and property damage; and (iii) umbrella liability insurance in excess of the preceding requirements for at least \$5,000,000 for each occurrence, whether the work performed under this permit is done by the permittee or by any subcontractor or by anyone directly or indirectly employed by any of them or by anyone for whose acts any of them may be liable.
- It shall provide evidence that it has posted a repair bond as required by § 8.02(2)(j).
- All work covered by this permit shall be guaranteed by Applicant for a period of three (3) years from its completion, except for organic material, which shall be maintained for two (2) years.
- This permit may be voided by the Town if the work is not started within 30 days.
- It shall provide the following notifications:
 - Administrator and all private individuals, firms and corporations affected by the work to be done at least 24 hours before such work is to be done
 - Administrator at least four hours prior to backfilling and/or restoring the surface.
 - Administrator at least one (1) full working day prior to placing concrete or asphalt.
- It will restore all disturbed areas within the dates specified on the permit per Town of Middleton standards.
- Ditch/Shoulder areas disturbed by applicant shall be restored as indicated in Restoration Instructions
- Reconstruction of paved areas shall be in accordance with current cross-section or according to Town specifications, whichever is stricter.

X _____

Owner/Applicant Signature

_____ **Date**

For Office Use Only

Permit fee received: _____	Check #: _____	Received by: _____	Date: _____
Approved by: _____		Date: _____	

REQUIRED INSPECTION	TYPE	COMPLETED	INITIALS	COMMENTS
	PATCH/FORM PREP.			
	FINAL			

APPLICATION SUBMISSION CHECKLIST:

- Completed, signed application
- Payment of applicable fees per Town of Middleton Fee Schedule, including unpaid fees or costs from prior excavations
- Traffic Control Plans when required
- Construction plan for the proposed project
- Certificate of Insurance (Applicant)
- Copy of posted repair bond

RESTORATION INSTRUCTIONS

RESTORATION OF DITCH/SHOULDER AREAS:

- Cover all disturbed areas with 6" of topsoil (use shredded topsoil in lawn areas)
- Till topsoil to loosen to a depth of 4" prior to seeding.
- Seed:
 - Lawns: Olds Madison Parks seed mix at the rate of 5 pounds per 1,000 square feet.
 - Roadside: Seed with Olds Quick to Grow seed mix at the rate of 4 pounds per 1,000 square feet.
- Fertilize with 16-8-8 at the rate of 7 pounds per 1,000 square feet.
- Mulch with clean straw mulch with 70% - 80% coverage.
- Punch all mulch into soil with mulch tiller.
- Place and stake erosion bales or erosion fabric as needed.
- Water for a minimum of 14 days.

RESTORATION OF PAVED AREAS:

- The paving materials, sand, gravel and earth or other material moved or penetrated, and all surface monuments or hubs must be removed and replaced as nearly as possible in their original condition or position and the same relation to the remainder as before.
- Any excavated material that, in the opinion of the Board is not suitable for refilling shall be replaced with approved backfill material.
- All rubbish shall be immediately removed.
- In refilling the opening, the earth must be laid in layers not more than 6 inches in depth and each layer mechanically rammed or tamped to prevent after settling.
- Any trench excavation shall follow OSHA guidelines for sheathing and bracing.
- No timber, bracing, lagging, sheathing or other lumber shall be left in any trench.
- Trenches shall be compacted to 95% Modified Procter, with test results from a certified soil tester filed with the Town Engineer.