



**Group/Organization** (if applicable): \_\_\_\_\_

**Name/Applicant** (print): \_\_\_\_\_

*Must be over 18 years of age and is responsible for use of a Town facility and the conduct of all persons attending the event.*

**Address:** \_\_\_\_\_  
\_\_\_\_\_

Contact Information: **Phone:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

<b>Date of Event:</b>			
<b>Hours Requested:</b>	Start:	End:	
<b>Shelter Requested (Circle One):</b>	Pioneer Settlers Prairie (Gazebo off Ellington) Settlers Prairie (Shelter off Bergamot) Spruce Hollow   Enchanted Valley   Hickory Woods		
<b>Number expected to attend:</b>			
<b>Purpose of Event:</b>			
<b>Will Alcoholic beverages be served?</b>	Yes	No	
<b>Will Alcoholic beverages be sold?</b> <small>(additional permit(s) required)</small>	Yes	No	License #:
<b>Alcoholic Beverage Permit Issued:</b>			
<b>Amplified Sound?</b> <i>Bands, DJs, PA systems, large speakers, car stereos, boom boxes etc. need pre-approval by the Town of Middleton</i>	Yes	No	Approved:
<b>Fee:</b> \$25 Town of Middleton Resident/501c3 organization \$50 Non Resident	\$ _____ Rental Fee	<b>FOR OFFICE USE ONLY:</b>	
	\$ 50 Deposit	Cash Check# _____	
		Cash Check# _____	
		Date: _____ Initials: _____	
		Deposit Returned Deposited Date: _____ By: _____	

**Deposit: Applicant's Liability for Cleanup and Damages**

Applicant acknowledges that they shall be responsible for leaving park, park shelter and park environment in the same condition they found them in. Applicant also accepts responsibility for all cleanup and damage arising from Applicant's use of the Town park facilities by Applicant, agents, members, employees, invitees and guests. Applicant understands that if the Town is required to provide any cleanup, maintenance or repairs as a result of the activity or event included in this reservation or permit, Applicant shall be responsible for the costs of such cleanup, maintenance or repairs, including but not limited to the costs of all materials and supplies required, plus a labor charge that reflects the current Town of Middleton labor rate, including fringe benefits and overhead. Applicant agrees that the deposit for the activity or event included in this reservation or permit shall first be applied to such charges, and in the event the deposit is insufficient to cover such charges, Applicant shall pay the balance of such charges within fifteen (15) days of receipt of an itemization of the charges. In the event Applicant fails to pay the balance of such charges within that period, and if the same is collected by an attorney at law, Applicant agrees to pay all costs of collection, including actual, reasonable attorney's fees. In the event the charges do not exceed the amount of the deposit, any unused portion thereof shall be returned to Applicant when all cleanup, repairs and maintenance have been completed.

I, \_\_\_\_\_, agree that I have received a copy of and understand the content of the facility regulations and agree to abide by all rules and regulations. I also assert that I have read the foregoing and agree to its terms.

**Applicant Signature** \_\_\_\_\_ **Date** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_